



# FIRST EXCEL TITLE, LLC

*Real Estate Settlement Services*

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## CLOSING/TITLE REQUEST FORM

REQUEST DATE: \_\_\_\_\_

ESTIMATED CLOSING DATE: \_\_\_\_\_

FROM: \_\_\_\_\_

BORROWER NAME: \_\_\_\_\_

SSN: \_\_\_\_\_ E-Mail: \_\_\_\_\_

HOME #: \_\_\_\_\_ WORK #: \_\_\_\_\_ CELL #: \_\_\_\_\_

CO-BORROWER NAME: \_\_\_\_\_

SSN: \_\_\_\_\_ E-Mail: \_\_\_\_\_

HOME #: \_\_\_\_\_ WORK #: \_\_\_\_\_ CELL #: \_\_\_\_\_

HOLDING TITLE AS: \_\_\_\_\_

SUBJECT PROPERTY ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PROPOSED LOAN AMOUNT(S): \_\_\_\_\_ 1<sup>st</sup> TRUST \_\_\_\_\_ 2<sup>nd</sup> TRUST \_\_\_\_\_

TYPE OF LOAN (CONV, VA, FHA, CONSTRUCTION): \_\_\_\_\_

CURRENT SALES PRICE (if applicable): \_\_\_\_\_

NAME OF SELLER(S)(if applicable): \_\_\_\_\_

### LIENS & DEBTS TO BE PAID OFF AT CLOSING:

(A) NAME OF DEBTOR/LENDER: \_\_\_\_\_

LOAN/ACCOUNT NO.: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

(B) NAME OF DEBTOR/LENDER: \_\_\_\_\_

LOAN/ACCOUNT NO.: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

### PLEASE SCHEDULE THE ABOVE-REFERENCED LOAN WITH THE CLOSING DEPARTMENT

NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

LOAN OFFICER: \_\_\_\_\_ LOAN PROCESSOR: \_\_\_\_\_

LOAN OFFICER ASSISTANT: \_\_\_\_\_ CLOSER: \_\_\_\_\_

TITLE WORK TO BE FAXED/EMAILED TO: \_\_\_\_\_

**Please return this completed form to:  
TITLE@FIRSTEXCEL.NET**